

KIRKLEES HEALTH & WELLBEING BOARD

MEETING DATE: 28 March 2019

TITLE OF PAPER: Proposed revisions to the Terms of Reference for the Health & Wellbeing Board

1. Purpose of paper

The purpose of this report is to seek approval for the proposed revisions to the Terms of Reference for the Health and Wellbeing Board.

2. Background

In accordance with The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, if the Council wishes to alter the voting rights and membership the board must first be consulted on any proposed amendments. The Board's Terms of Reference were last revised in March 2018.

The national, regional and local context the Board is operating within has undergone significant changes over the past 12-18 months, including:

- Publication of the NHS Long Term Plan with its emphasis on promoting collaboration.
- The West Yorkshire Health and Care Partnership has formally become an 'Integrated Care System' and the new Partnership Board will meet from June 2019.
- Creation of the West Yorkshire Joint Committee of Clinical Commissioning Groups, the West Yorkshire Association of Acute Trusts and the West Yorkshire Mental Health Services Collaborative
- The emergence of Primary Care Networks, which has been formalised in the new GP Contract and our local arrangement will be confirmed in May.
- Establishment of the Kirklees Integrated Commissioning Board and the Kirklees Integrated Provider Board. The Integrated Provider Board includes senior representatives from across the Kirklees health and social care sector (see Appendix 1)
- The Kirklees Partnership arrangements are also being reviewed, and the Children and Young People's Partnership is being re-established.

The current membership as set out in the Terms of Reference has not been changed since the Board was established in April 2013. The membership reflected the requirement as set out in the Health and Social Care Act 2012:

'core membership that health and wellbeing boards must include:

- at least one councillor from the relevant council
- the director of adult social services
- the director of children's services
- the director of public health
- a representative of the local Healthwatch organisation
- a representative of each relevant clinical commissioning group (CCG)
- any other members considered appropriate by the council'

In addition there are 'invited observers' from all the key local health and care provider organisations. This has meant that provider organisations have not had a formal voice at the Board, and that representatives from Overview and Scrutiny have only been able to observe Board meetings as members of the public.

In light of the shift to a much more collaborative culture which is at the core of both the Kirklees Health and Wellbeing Plan and the NHS Long Term Plan it is timely to update the membership of the Board.

3. Proposal

That the Board:

- Considers and agree the proposed revision to the Terms of Reference for 2019-20, specifically
 - Extending the membership of the Board to include a nominated representative of the Kirklees Integrated Provider Board. The Integrated Commissioning Board joint chairs are the CCG Chief Officer and Director of Adult Social Care and are already Board members.
 - Add a representative of Kirklees Overview and Scrutiny as an 'invited observer'.
- Agrees the revised Terms of Reference progress through Corporate Governance and Audit Committee and Annual Council.
- Agrees that a full review of the Board's Terms of Reference is undertaken and a report setting out proposed changes be presented to the Board in Autumn 2019.

4. Financial Implications

None.

5. Sign off

Richard Parry, Strategic Director Adults and Health, Kirklees Council 18 March 2018

6. Next Steps

That once the revisions to the Terms of Reference have been agreed by the Board it will progress through Corporate Governance and Audit and then to Annual Council in readiness for the 2018/19 municipal year.

Establish a Task and Finish group with relevant officers and Board members to undertake a full review of the Terms of Reference and report back to the Board in Autumn 2019.

7. Recommendations

That the Board accepts the proposed revisions and review of the Terms of Reference.

8. Contact Officer

Jenny Bryce-Chan, Governance Officer, Kirklees Council

Phil Longworth, Senior Manager – Integrated Support, Kirklees Council

Tel:01484 221000

Appendix 1: Kirklees Integrated Provider Board

Membership

- Calderdale & Huddersfield Foundation Trust
- Care Home Provider Forum
- CCGs
- Community Pharmacy West Yorkshire
- Domiciliary Care Manager Network
- GP Federations: My Health Huddersfield, Curo
- Healthwatch Kirklees
- Kirklees Council
- Kirklees Neighbourhood Housing
- Kirkwood Hospice
- Locala
- Mid Yorkshire Hospitals NHS Trust
- Local Care Direct
- Skills for Care
- South West Yorkshire Partnership Foundation Trust
- Third Sector Leaders
- West Yorkshire Fire & Rescue
- West Yorkshire Police
- Yorkshire Ambulance Service